



STONDON STOMPERS PRE-SCHOOL POLICIES AND PROCEDURES 10.1 Admissions Policy

It is our intention to make Stondon Stompers Pre-School accessible to children and families from all sections of our community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures. In order to accomplish this we will:

1. Admit children with carer from the age of 2 and unaccompanied children from the age of 2½ up to statutory school age, although children may leave to take up a 4+ position.
2. Ensure parents are aware of the free nursery education funding for 3 year olds and where applicable for 2 ½ year olds, and when their child becomes eligible for this funding.
3. Stondon Stompers Pre School will accommodate the request of 30 hours funding, or part of. This will be subject to availability.
4. Ensure the existence of the Pre-School is widely known in the local community. We will market Stondon Stompers regularly using a variety of different medias.
5. Priority is given in the following way –
 - Date of Birth
 - 3 & 4 year old government funded
 - 2 year old government funded.
 - Non funded childrenConsideration will be given for individual additional needs
6. Describe the Pre-School and its practices in terms which make it clear that it welcomes people from all cultural, ethnic, religious and social groups with or without disabilities.
7. We describe how our practices enable children and/or parents with disabilities to take part in everyday life at the setting.
8. We describe how our practice treats each child and their family, having regard to their needs arising from their gender, special education and disability needs, social background, religion and ethnicity.
9. Accept children whether or not they are in nappies/pull-ups.
10. Make families aware of our equal opportunities policy and make all policies accessible to parents.
11. We describe our setting and its practice in terms that make it clear that it welcomes both Fathers and Mothers, other relations and other carers, including childminders.
12. Be flexible about attendance patterns so as to accommodate the needs of individual children and families.
13. To offer parents/carers support to complete the pre-school admissions documents, parent declaration forms and other forms such as lower school admissions forms.

All parents are required to sign the Terms and Conditions on enrolment. The terms and conditions inform parents of the admission policy as well as information on fee payments and notice periods.

This policy was adopted at a meeting of

Held on _____

Date to be reviewed _____

Name of signatory _____

Role of signatory _____